

American College of Veterinary Pharmacists Board of Directors Meeting

FINAL Minutes

Thursday April 18, 2024, 6:30am PST/8:30am CST/9:30am EST

In attendance:

Erica Wassack
Brenda Jensen
Tom Magnifico
Brian Bowers
Randy Carr
Tanner Trantham
Alexandria Arnett
Gigi Davidson

Natalie Young

ACA Staff:

Terry Bondurant
Linda Cathey

Not Present:

Derrick Waller
Kim Ferguson

A. Call to Order Erica Wassack called the meeting to order at 9:32 am EST.

B. Roll Call (Erica Wassack)

1) Recognition of Quorum (five voting members)

C. Approval of the Agenda

Brian Bowers moved to approve the agenda, 2nd by Randy Carr. All were in favor. The motion was carried.

D. Approval of Minutes from Feb 20, 2024, Board Meeting

Tom Magnifico moved to approve the minutes from the February 20, 2024, board meeting. 2nd by Brian Bowers. All were in favor. The motion was carried.

E. Government and Regulatory Affairs (Natalie Young) Report filed online.

Natalie reported on the upcoming FDA listening session during which she and Michael Baxter will be speaking for APhA. She also clarified that bulk drug substances on the GFI #256 list for review may be compounded if listed and for up to 6 months even if placed on the negative list.

F. Treasurer/Finance Committee Report filed online.

The Finance Committee motioned to accept the Financial Committee Report. 2nd by Tanner Trantham. All were in favor.

Tom Magnifico moved to accept proposed 2024 budget amendments. 2nd by Brian Bowers. All were in favor.

Erica Wassack moved to approve Option 2 (pay REF 15% of building repairs (\$750) plus a \$500 donation from ACVP, REF keeps the \$250 donation, for a total of \$1500 from ACVP). 2nd by Tom Magnifico. All were in favor. Brenda Jensen will compose a letter to REF explaining the contribution and donations as well as submit a request for payment to Treasurer Randy Carr.

G. Committee Updates: (reports submitted online)

1) Education (Tanner Trantham)-report filed online

- a) Alexandria Arnett's webinar on Pregabalin for Felines was approved for ACPE credit and will be presented on April 24, 2024
- b) Megan Garza's webinar will be scheduled in August after the VPC. The board recommended a "donate" button to be placed on the free registration page for Megan's webinar. Megan gave permission to charge for the home study portion of the webinar.

2) Program Planning (Tom Magnifico) Report filed online.

- a) Exhibitors: 4 exhibitors, 1 CE session sponsor, 1 animal encounter sponsor (tortoise)
- b) Tanner Trantham will share Elanco contact with Terry Bondurant and Linda Cathey to see if they wish to sponsor Dr. Moncrieff's talk.
- c) Tom will contact Purple Leash to see if they have/will allow T-shirts and swag for the Chairperson's Charity Zoo Walk

3) Student Engagement (Brian Bowers)

- a) The Veterinary Pharmacy National Competition for Students was a success. Winners were featured on a poster at the APhA booth in Orlando and will be featured on social media..

4) Membership Engagement (Derrick Waller) No report.

- a) The Board moved ahead with the Bill Bradley Award nomination noting that one person had been nominated for 2023-24.
- b) Brenda Jensen will reach out to Derrick Waller to see if he is able to continue serving as Member at Large.

5) Constitution and Bylaws (Brenda Jensen) Report filed online.

- a) The committee has not met due to member travel and focus on financial committee.

H. Elections Nominations/Timeline

- 1) Student Board Member:
 - a) Garrett Snowden was unanimously elected by the Board to serve as the 2024-2025 student board member.
 - b) Linda will notify Garrett as well as the other candidate to communicate the results.
- 2) Vice President and Member at Large nominations were discussed. Linda will reach out to each of the nominees to confirm their willingness to run for ACVP BOD.

I. Future dates ACVP Board Meetings

May 9, 2024, 7 AM PDT/9 AM CDT/10 AM EDT—Abbreviated agenda to finalize election ballot.

August 15, 2024, 7:30 AM PDT/8:30 AM CDT/9:30 AM EDT—Next regular board meeting.

J. Randy Carr moved to adjourn the meeting at 11:34 am ET. 2nd by Brenda Jensen.