



Set Up:

Exhibitor set up - Friday, July 12, at 7:15

Shipping Information:

Please make sure to list Dom Brandle, Warehouse Operations Coordinator, as the point of contact for scheduling any freight shipments that may be coming to the Zoo for the **2024 Veterinary Pharmacy Conference**. Since the zoo shares a small shipping dock with their vendors, they need to ensure there is enough space and dock availability before any freight arrives.

Also, please provide Dom with

- Total count of incoming packages
- Tracking numbers
- Items will be shipped as parcels and/or via freight service, etc.
- Estimated arrival date
- All boxes will need to be labeled with the name of our event, **2024 Veterinary Pharmacy Conference**, and the name of the specific exhibitor.
- Return shipping information and labels

This will ensure that Dom can confirm receiving all the materials for the event.

If you have any questions or concerns, please let Linda Cathey know, at Linda@vetmeds.org, or contact Dom directly. Thank you!

Point of Contact:

Dom Brandle
Warehouse Operations Coordinator
Indianapolis Zoological Society
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Indianapolis, Indiana 46222-0309

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