

## American College of Veterinary Pharmacists Board of Directors Meeting

### APPROVED Minutes

10/24/2024 10:30 AM Eastern Time (US and Canada)

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### APPROVED Minutes

Thursday October 24, 10:30 AM Eastern Time (US and Canada)

#### Present:

Brenda Jensen  
Tom Magnifico  
Brian Bowers  
Derrick Waller  
Jay Phipps  
Garrett Snowden  
Randy Carr  
Gigi Davidson

#### Not Present:

Nick Smock  
Alex Gochenaeur

#### Staff:

Terry Bondurant  
Linda Cathey

#### Guests:

Tanner Trantham, Chair Education  
Committee  
Natalie Young, Government and  
Regulatory Affairs Liaison  
Terri Hall, President REF

**A. Call to Order** (Brenda Jensen) 10:35 AM ET

**B. Roll Call** (Brenda Jensen)

1) Recognition of Quorum (five voting members)

**C. Approval of the Agenda** Brenda Jensen

The next meeting date was changed from Nov 17, 2024 to Dec 17, 2024 in the agenda.

Discussion of a Joint VPC with SVHP in 2026 was added to the agenda.

A motion to approve the amended agenda was made by Tom Magnifico, 2<sup>nd</sup> by Brian Bowers. The vote was unanimous.

**D. Approval of Minutes** from 8/15/2024 Board Meeting

The minutes were approved by unanimous consent.

**E. Treasurer/Finance Committee Report** Randy Carr

Details of the Finance Committee report were filed online. Randy Carr suggested that the Board review the proposed budget and offer amendments or comments prior to the December 11 Finance Committee meeting.

A motion to approve the Financial Committee Report was made from Committee, 2<sup>nd</sup> by Derrick Waller. The vote was unanimous.

**F. Committee Updates:**

**1) Program Planning (Tom Magnifico)**

- a) 2024 VPC Summary-ACVP broke even financially for the 2024 VPC.
- b) 2025-2026 VPC Dates and Sites Email board vote: The 2025 VPC for Dallas Ft Worth July 24-26, 2025 was unanimously approved by the ACVP Board and passed. The 2026 VPC for Columbus Ohio June 11-13, 2026 was not unanimously approved and did not pass.
- c) 2025 VPC Meeting – The dates of July 24-26, 2025 are not available in Dallas/FW for any of the hotels. Terry Bondurant shared the results of Susan Decker's investigation of hotel conference space and F&B for Dallas/Ft. Worth. The anticipated conference cost minimum was \$10,000 above budget.  
The board recommended that Susan Decker be consulted to suggest a meeting city/venue that could be procured for less than \$40,000. A virtual meeting could be considered but that will be a last resort.

**2) Student Engagement Committee (Brian Bowers and Garrett Snowden)**

Updates on the activities of the Student Engagement Committee were filed online.

The SEC asked the Board to consider rewards/recognition for the most active student chapters and an action plan for inactive student chapters.

3) **Education Committee Report (Tanner Trantham)**

a) 2024 and 2025 webinars—Tanner reported that there are currently 2 webinars in the pipeline for 2024: November 21, New Drug Molidustat presented by Garrett Snowden; and How Veterinary Pharmacists Can Support Veterinary Prescribing: Challenges and Solutions presented by Dr. Dan Taylor in December (date TBA). RACE accreditation will be pursued for this webinar but it may be past the deadline to achieve 2024 accreditation.

4) **Membership Engagement Committee Report (Derrick Waller)**

Derrick will cast a broad net to recruit members for the Membership Engagement Committee. Diversity is critical considering our new membership spectrum that includes veterinarians, veterinary technicians, and veterinary students. Derrick solicited questions from the Board to ask the membership; the Board offered: (1) What is the preferred communication platform for members? (it may not be the listserv). (2) How do members use the vetmeds.org website? What would they like to see on it? (3) Why do you attend conferences? What would draw you the most? (it may not be zoos).

5) **Constitution and Bylaws Committee Report (Brenda Jensen)**

a) Review and approve CBL board comments –The decision to change the organization name was tabled until costs and unintended consequences can be investigated. DBA (doing business as) is a possibility. The question was raised as to whether or not Veterinarians and Veterinary Technicians should have standards of practice in the C&BL. The Board suggested that this remain vague but should include adherence to all federal and state laws regarding veterinary practice, and maintain current licensure required for veterinarians and veterinary technicians.

b) Review Standing Committees Document—This will be covered in the new Governance Document. The Standing Committees Document can become a list of Committee Rosters and workplans.

c) Future work on Governance document and Statement of Work—The current Governance Document was created in 2020 when ACVPs structure was radically different. A new Governance Outline was created that will be used to re-write a more contemporary Governance Document.

6) **Government and Regulatory Affairs Liaison Report (Natalie Young)**

This report was filed online. Natalie pointed out that she included items of interest that are concerning to veterinarians where informed ACVP members could provide enlightenment. It was suggested that Natalie share this report on the ACVP listserv as well as any other platforms that the Membership Engagement Committee named.

## H. Old Business

### I. New Business

1) Continuing Education

a) Reaccreditation of home study Applying Human Modified Release Dosage Forms to Animal Patients –TBD. A quote is needed from ACA to reaccredit this homestudy. It would cost \$375 to have UT do it.

b) 2025 CE Provider –An RFQ was developed and circulated to Board Members for edits and comments. Once finalized, the RFQ will be sent to various ACPE joint providers for 2025 bids. The University of Tennessee's state governance stance on sponsor contracts is not workable (ie 6 month turn around with university attorneys) so another Joint Provider will be sought for the 2025 VPC.

2) Joint Conference with SVHP 2026—Brian Bowers will continue to meet with SVHP Leadership to explore this joint conference. It was suggested that the Board consider ground rules for profit sharing, sponsorship, registration rules, etc.

J. Next Board Meeting December 17 10:30 am eastern

K. **Adjourn**—Chair Jensen adjourned the meeting at 12:30 ET.