

American College of Veterinary Pharmacists Board of Directors
Approved Meeting Minutes
3/10/2025 11:00 AM Central Time (US and Canada)
Zoom Meeting

Present:

Brenda Jensen	Tom Magnifico	Brian Bowers
Derrick Waller	Jay Phipps	Gigi Davidson
Alexandra Gochenaeur	Nick Smock	Randy Carr

Not Present:

Natalie Young – Government & Regulatory Affairs Liaison

Garrett Snowden – Student Board Member

Staff:

Terry Bondurant

Linda Cathey

Guests:

Patrick Lester – Education Committee

- A. Call to Order (Brenda Jensen) 11:00 AM CDT
- B. Roll Call (Brenda Jensen)
 - a. A quorum is present
 - b. Add Patrick Lester to the email for the board meetings
- C. Approval of the Agenda (Brenda Jensen) unanimous consent
- D. Approval of Minutes from 1/24/2025 Board Meeting
 - a. The minutes were approved by unanimous consent
- E. Financial Report – Randy Carr 2nd by Brian Bowers
 - a. The financial report was approved by unanimous consent
- F. Budget for 2025 – motion to accept from the Finance committee, 2nd by Derrick Waller
- G. Brenda Jensen made a motion to create a Code of Ethics Committee 2nd by Tom Magnifico *Motion passes
- H. Committee Updates:
 - a. Program Planning Committee (Tom Magnifico)
 - i. 2025 VPC Meeting – Speaker Update
 1. 5 speakers have been confirmed
 2. Seeking 4 more speakers
 - ii. Exhibitor Update (Terry Bondurant)
 1. 4 Exhibit booths sold
 2. 1 CE Session sponsored by Wedgewood
 - b. Update VPC 2026 (Brian Bowers)

- i. Held 1st meeting with SVHP
 - 1. One conference with both organizations
 - 2. Questions to be answered
 - a. Registration
 - b. Hotel
 - c. Speaker cost about the same
 - d. One track
 - e. Location
 - f. Accreditation
 - i. SVHP uses the University of GA
 - ii. ACVP uses ACA (2025)
 - iii. Provide number of hours for accreditation proposal
 - iv. Figuring out financials before next meeting
- c. Student Engagement (Brian Bowers)
 - i. Annual competition Kahoot style – April 10
- d. Education Committee (Patrick Lester)
 - i. Upcoming webinar with Dr Taylor
 - ii. Holding a committee meeting in April
 - 1. Topic suggestions
 - 2. Budget
- e. Member Engagement (Derrick Waller & Alex Gochenaeur)
 - i. Fellowship Criteria need to be added to Bylaws
 - ii. Acceptable courses
 - 1. Don't include in bylaws, make it a page on the website that can be easily updated
 - iii. Develop an Action Plan – currently have 4 members eligible for Fellowship, need to send criteria.
- f. Constitution & Bylaws (Brenda Jensen)
 - i. Brenda Jensen made a motion to change who can be elected as an officer to, anyone that is a voting member can be elected to office. The motion was 2nd by Alex Gochenaeur. The motion passed unanimously
- g. Government & Regulatory Affairs (Natalie Young)
 - i. Nothing to report
- h. Elections (Linda Cathey)
 - i. 3 applicants have been nominated
 - ii. Send the board the names of the nominated
- I. Next meeting will be April 4, 2025 10:30 EDT / 9:30 CDT. This meeting will be to review the applications for election
- J. Brian Bowers made a motion to adjourn at 12:08 PM CDT the motion passed unanimously