

**American College of Veterinary Pharmacists Board of Directors
Meeting Minutes - DRAFT
12/9/2025**

A. Tom Magnifico called the meeting to Order at 11:04 AM CT

B. Chairman’s Announcements & Recognition of Quorum (four voting members)

Voting Members		12.09.2025
Chair	Thomas Magnifico	x
President	Brian Bowers	x
President-Elect	Alexandra Gochenauer	
Vice-President	Julia Haseltine	
Treasurer	Randy Carr	x
Member at Large Position 1	Rob Hunter	x
Member at Large Position 2	Jay Phipps	x
Non-Voting Members		
Student Pharmacist	Taylor Mitchell	x
Secretary	Gigi Davidson	x
ACA President	Hillary Howell	
GUESTS		
Committee Chair	Patrick Lester	x
	Erica Wassack	x
	Meagan Garza	
	Triena Brand	x
STAFF		
	Terry Bondurant	x
	Linda Cathey	x

C. A motion was made by Brian Bowers to approve the agenda with the addition of the BPS update under Old Business. The motion was seconded by Randy Carr. **All in favor.**

D. A motion was made by Jay Phipps to approve the meeting minutes from the 10/14/2025 Board Meeting. The motion was seconded by Randy Carr. **All in favor.**

E. A motion was made by Brian Bowers to accept the Treasurer/Finance Committee Report, presented by Randy Carr, with a 2nd by Jay Phipps. **All in favor**

- 1) Building Signage – A motion was made by Jay Phipps to decline having the ACVP logo on the new signage for the building, but continue the current payment to REF. The motion was seconded by Brian Bowers. **All in favor**

8) Government and Regulatory Affairs Liaison Report (Erica Wassack) submitted

H. Old Business

- 1) Governance Document/Policy & Procedures Revisions – no update
- 2) Standing Committee Document Revisions – no update
- 3) Fellowship application, Katherine Raines (Mississippi State Vet School Pharmacy) – no update
- 4) Meeting with Wedgewood Follow-up (Gigi Davidson) meeting went well, still a few concerns, but working with Wedgewood management team
- 5) BPS Veterinary Pharmacy Specialty Update – still working with the BPS committee

I. New Business

- 1) Board Member Attendance Update
 - a.) A form was added to the Board Report page for absence reporting and will be sent to the Chairman and Secretary of the Board
 - b.) The board will work to establish a policy on Board Member attendance relating to meetings.
- 2) Board Action without a Meeting Policy
 - a.) Once a chair for the CBL committee is appointed, staff will work with the committee to ensure policies align with TN Code

J. Next Board Meeting - 2/10/2026 12 pm Eastern / 11 am Central / 10 am Mountain / 9 am Pacific

All committee reports are due by **Saturday, Feb. 7**

K. Adjourn – Brian Bowers made a motion to adjourn the meeting at 12:57 pm CT, with a 2nd by Rob Hunter. **All in Favor**

Report submitted by Linda Cathey, Director of Membership